

Eley Park Tennis Club Inc. A0010532D

(A Merger of Bennettswood and Blackburn Sth Tennis Clubs)
Eley Park, Eley Road, Blackburn South, Victoria, 3130 ABN: 89 736 538 268
Postal address: PO Box 8015, Burwood Heights, Victoria, 3151

MINUTES

Committee Meeting Monday 18th June starting at 7.30pm.

At the Clubhouse

1. Present

Murray McCormack (Chair), Kevin Graham, , Brian Dunkley, James Findlay, Julie Burke, Kevin Lambert, Judy Hickman, Jim Birch, Tony Bruckner, Lou Oresti (Junior Selection Committee) ,

2. Apologies – Jason Gasper, Peta Cross,

3. Minutes of last meeting

- **Accepted:** Kevin Graham **Seconded :** Brian Dunkley **Minutes Approved**

4. Matters Arising from the Minutes

Action Item	Description	By Whom	By When
1	Budget – Please provide any items or proposals to Brian Dunkley for inclusion in the 2012-13 budget to be prepared for the June meeting. Completed.	All Committee	31/5/12
2	That the Junior Committee put together further ideas and costs for use of sponsorship and this be presented to the next committee meeting for approval and subsequent discussion with club sponsors James has confirmed sponsorship – refer motion below in Junior Report regarding use of funds.	Junior Committee James	15/6/12
3	Junior Club Championships. Are there plans? A tentative date in early Sept has now been set.	Junior Committee	15/6/12
4	Swipe Keys – prices to be obtained. Expense, electrical supply and access to courts make the project prohibitive. Motion: “That the club not proceed with swipe cards” Proposed: Kevin Graham Seconded: Brian Dunkley	Jim Birch	15/6/12
5	Letter to be issued to other Eley Park community organisations to advise that EPTC has a defibrillator. Completed. Tony to arrange a sign indicating where the defibrillator is located, once the kitchen work is complete.	James	20/6/12

5. Correspondence in:

- i. City of Whitehorse- Minor facilities grants for 2012-13. (No action as current works are self funded under agreement with City of Whitehorse

- ii. Amer Sports – special offer on Wilson Tennis Balls. The committee agreed that the club is happy with current arrangements with Slazenger, coordinated by Vic Wood.
- iii. Dean Landy Formosa Travel – China Tennis tours in 2012
- iv. Tennis Victoria – Club Ambassador Newsletter
- v. City of Whitehorse – Club Development Session (Sports Marketing & Sponsorship). This is a free session for Whitehorse clubs and will be attended by Brian Dunkley and Kevin Lambert.

6. Correspondence out:

- i. Letter to be issued to other Eley Park community organisations to advise that EPTC has a defibrillator

7. Reports

- a. **Treasurer** – Brian Dunkley. Refer Attached Report.

The reserves for facility development of \$30,000 from both BSTC and BTC will be used to fund the kitchen works as per agreement with City of Whitehorse.

Motion: That the committee accept the Treasurer’s report to 31st May 2012”

Proposed: Brian Dunkley **Seconded:** Judy Hickman **Motion Carried**

Motion: That the committee pay the invoice for preparation of new logos by DS Chisholm (\$300)”

Proposed: Brian Dunkley **Seconded:** Kevin Graham **Motion Carried**

- i. **Budget** – Please provide any items or proposals to Brian Dunkley for inclusion in the 2012-13 budget to be prepared for the June meeting.

Motion:” That budget presented for the 2012-13 financial year be adopted.”

Proposed: Brian Dunkley **Seconded:** James Findlay **Motion Accepted**

- ii. **Membership** – Brian Dunkley
New Members :

No new member application received in June.

- iii. **Other Membership Issues:**

A junior team were fined for forfeiting a match. Should the team pay for the fine?

Motion:” That the club pays for fines in the case of forfeits .”

Proposed: Kevin Lambert **Seconded:** Tony Bruckner **Motion Accepted**

- b. **Works Committee** – Kevin Graham. Refer attached report.

Work is on track with kitchen and toilet renovations, no permits required, after inquiry, by council due to the scope of works (which were fully provided to City of Whitehorse.

Rendering commences this week and some minor inconvenience may be experienced by members using the clubhouse over the next 2 weeks. Tiles are rating 10 grade (anti slip) in full compliance with council.

Further work discussed:

- i. Does the club need the 3 doors separating the club room from the kitchen, toilet and airlock cupboard? It was believed this is required by council.
- ii. Volunteer hours – a small group of tireless workers have been helping with these works.

Motion:” That the club waive the renewal fees in 2012-13 for Allan Davidson and Rod Gibb, in recognition of the many hours of work on the renovation projection. .”

Proposed: Kevin Graham **Seconded:** Brian Dunkley **Motion Accepted**

- iii. Kitchen cabinetry – on advice as to the additional work required, it was agreed that brand new cabinets would be installed rather than renovating the existing cupboards.

c. **Mid Week Day time Selection**

Convenor – Julie Burke. Refer attached report.

d. **Junior Selection Convenor (The Juniors Committee)** – Jason Gasper/ Lou Oresti. Refer attached report. The committee asked the Junior committee to also consider a doubles championship, if there is sufficient interest.

The low compression balls are working well for the younger teams.

Motion:” The Committee use the sponsorship received from SBG Accountants (Paul Dobson) for the idea presented by Slice Tennis Coaching(Ed Andrew) as follows: “ run an additional tournament for 'non members' to attract them to the club. This could be a come down and try day where we create a flyer which is placed in all surrounding school newsletters and Slice

Tennis Coaching could provide some 'Free Coaching' and the club could put some money into food, bbq, soft drinks etc, but it could basically be a big advertised open day event for around \$350 - 450 in costs” .”

Proposed: James Findlay **Seconded:** Kevin Lambert **Motion Accepted**

e. **Senior Selection Convenor (Weekend Senior Selection and Match Committee)** – Tony Bruckner. Only one of the four teams are currently in finals contention. The penant team is struggling with injury and absence.

f. **Night Tennis** – Glen Frendo.Refer attached report.Two teams won night grand finals – the Barracudas (Tues) and the Eagles (Wed). 18 teams are entered and all

g. **Coaches Report** – Jason Gasper. No report.

h.

Social & Fundraising Sub

Committee Report – Peta Cross. The Candlelight Dinner was attended by 52 people with the raffle raising over \$900 and a total of \$1256 raised for the club. Unfortunately, only one third of members purchased the ticket packs (\$5) sent out to them. A great night was had by all !

Raffle Prizes:

- 1st – Torquay Caravan Park Deluxe Cabin– Alan Carter
- 2nd – Bunnings Timber Garden Seat – Tony Bruckner
- 3rd Prize – Bunings Timber Storage Box – Anna Ember
- 4th Prize – Dunlop Tennis Racquet – Tony Bruckner
- 5th Prize – Bennettswood Jewellers (Nekclace) – Keith Wickham
- 6th Prize – Manicare Beauty Pack – Kevin Graham
- 7th Prize – Rolfs Pies Voucher – Bev Fenwick

ACTION: A letter of thanks will be prepared by James and forwarded to all sponsors by Judy Lambert.

i.

Other Club Forums - Nil

j. Calendar of Events, Court and Facility Hires

The following applications for hire have been received:

Organisation	Purpose	Facilities	Dates	Approved
Term 3, 2012				
Liberal Party	Private Function	Clubhouse	Sunday 26 th Aug 2012, 5-9pm	20/2/12
EPTC	Junior Club Champ	Clubhouse & 8 Courts	Sat 1 st or 8 th or 9 th Sept 12 (tbc subject to junior comp)	18/6/12
Term 4, 2012				
EPTC	Oaks Day Tournament	Clubhouse & 8 Courts	Thursday 6/11/12	21/5/12

k. Court Allocation

Refer update court allocation for Term 2.

l. General Business

a. Other Tournaments and social events – see calendar for new events.

Candlelight Dinner – 17th June 2012 – refer Social & Fundraising report.

b. Lions Club OpShop

The club has again signed up to run the Lion’s club Opshop in 20 – 24th August 2012. Collection of goods has now started, but space required.

ACTION: Murray will discuss the viability of running the Op Shop with the club members involved in the event.

c. Annual General Meeting and Subscription notices

Brian will work with Glen on emailing the majority of subscriptions and following up with those who don’t have email.

d. Other Business –

Facilty Hire:

- a. The BBQ was left in a very dirty state for a club hire on May 27th. A notice will be put in the rotunda to clean up after each use.
- b. Tennis Parties are still arranged via coaches, subject to court and facility availability

Motion:

That the club charge a base fee of \$25 per 2 hour tennis party that is paid directly to the club, rather than collected via the coaching fees and that a preferred minimum of two weeks notice be provided, so that committee may be advised”

Proposed: Judy Hickman **Seconded:** Brian Dunkley **Motion Carried**

4.

Meeting Closed at 9.45 pm

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**Next Meeting is at 7.30pm on Monday 16<sup>th</sup> July 2012**  
**At The Clubhouse**

**Next Committee Meetings:** (3<sup>rd</sup> Monday of Month):

AGM Monday 27<sup>th</sup> August

**Coaches Meetings:**

Quarterly – June 2012

**SUMMARY OF ACTION POINTS AT 18<sup>th</sup> JUNE 2012:**

| <b>Action Item</b> | <b>Description</b>                                                                                      | <b>By Whom</b>  | <b>By When</b> |
|--------------------|---------------------------------------------------------------------------------------------------------|-----------------|----------------|
| 1                  | Tony to arrange a sign indicating where the defibrillator is located, once the kitchen work is complete | Tony Bruckner   | 16/7/12        |
| 2                  | A letter of thanks will be prepared by James and forwarded to all sponsors by Judy Lambert.             | James F, Judy L | 20/6/12        |
| 3                  | Murray will discuss the viability of running the Op Shop with the club members involved in the event    | Murray          | 24/6/12        |
| 4                  | A notice will be put in the rotunda to clean up after each use.                                         | Kevin G         | 16/7/12        |
| 5                  |                                                                                                         |                 |                |